

Inventory Purchasing/Receiving

Position Summary:

- This position supports and monitors all parts and equipment inventory within the farm production fabrication shop and irrigation departments.
- Verifies, receives and issues farm production equipment in our inventory management system.
- Assists in reporting and reviewing historical purchasing cycles, monitoring stock levels.
- Researches and investigate order/invoice discrepancies, providing solutions.
- Ensures that equipment is ordered and delivered timely.

Requirements:

- *Bilingual in English and Spanish, preferred.
- *Ability to learn inventory management process.
- *Attention to detail and ability to prioritize tasks.

This is a full-time position that offers medical, dental, vision, life insurance, 401(k), and leave benefits, after the completion of the eligibility periods.

Qualified applicants may apply:

By mail: Jessica Angle, Human Resources, Peri & Sons Farms. P.O. Box 35, Yerington, NV 89447. **Online:** www.periandsons.com/careers.php

Visit Office: 102 N. McLeod Street, Yerington, NV 89447.

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