

Actively Hiring Payroll Clerk

Qualifications & Experience:

- Maintain accurate employee time and payroll records
- Compute and post wages and deductions accurately and timely
- Communicate effectively with foremen and supervisors to verify and resolve discrepancies
- Compile cost accounting reports from payroll systems

Requirements:

- Must be detail oriented and have a strong work ethic.
- Requires proficiency with ten-key and Microsoft Excel.
- Must be able to maintain strict confidentiality of department information and exhibit great customer service.
- May require working weekends and long hours during harvest season.

This is a full-time position that offers medical, dental, vision, life insurance, 401(k), vacation and personal leave benefits, after the completion of specific eligibility periods.

Salary range (entry level): \$38,000-47,000, dependent on experience.

Interested applicants may apply:

By mail: Human Resources, Peri & Sons Farms, P.O. Box 35, Yerington, NV 89447.

Online: www.periandsons.com/careers.php

Visiting our Main Office: 102 N. McLeod Street, Yerington, NV 89447.



Where good things grow.™

Peri & Sons Farms is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability or veteran status. Please call (775)463-4444, if you need accommodations.